

# ***System Training and Response Team***

## **Charter School Estimated Count**

10:00 AM – Noon

### **Welcome**

- Introductions
- Workshop logistics
- Contacting the STaR Team
- Identifying individuals who are new to SAIS reporting processes
- Scope of workshop

### **Charter School Enrollment Packet**

- School Finance Memo 07-070 (Enrollment List)
- School Finance Memo 07-071 (LEA Calendar)
- School Finance Memo 07-072 (M&O Declaration Form)
- State Aid Checklist/Data Collection Dates

### **Submitting Charter School Estimated Count**

- Charter School Estimated Count Application on Common Logon
- Submitting a properly formatted text file
- Correcting/deleting data
- Checking the Summary Report

### **Estimated Count vs. 40<sup>th</sup> day ADM derived from SAIS**

- The impact of listing a student on Estimated Count (Head Count)
- Defining ADM
- Determining when payments based on SAIS Student Detail data begin
- Calculating payments (Scenario to illustrate Estimated Count vs. ADM)

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